

Coláiste an Chroí Naofa
Carrraig na bhFear
Co. Chorcaí

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Coláiste an Chroí Naofa

Child Safeguarding Risk Assessment

Written Assessment of Risk of Coláiste an Chroí Naofa, Carrraig na bhFear, Co. Cork.

In compliance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Coláiste an Chroí Naofa.

1. List of school activities and circumstances that can involve risk* to children:

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching or counselling
- Outdoor teaching activities
- Sporting Activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet, changing, shower areas in school
- Fundraising events involving pupils
- School transport arrangements
- Care of children with special educational needs, including intimate care
- Management of challenging behaviour amongst pupils
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of S.P.H.E. and RSE.
- Prevention of and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum or to support sports and other extra-curricular activities
- Pupils from ethnic minorities/migrants
- Members of the Traveller community
- The treatment of Lesbian, gay, bisexual or transgender (LGBT) pupils and or pupils perceived to be LGBT
- Pupils of minority religious faiths
- Children in care
- Children on Child Protection Notification System
- Recruitment of school personnel including teachers; SNAs; caretakers; secretaries; cleaners and sports coaches.
- Guest Speakers
- Volunteers in school activities
- Visitors or contractors present in the school during or after school activities
- Use of Information and Communication Technology by pupils in school

- Application of sanctions under the school's Code of Behaviour
- Students from the school participating in work experience
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After-school study

2. The school has identified the following risk of harm* in respect of its activities:

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of a child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship and or communications between child and another child or adult
- Risk of harm due to children inappropriately accessing and or using computers, social media, phones and other devices while at school
- Risk of harm to children with AEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate Code of Behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing and or circulating inappropriate material via social media, texting, digital device or other manner

3. The school has the following procedures in place to address the risks of harm identified in this assessment:

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- The school encourages staff and Board of Management members to avail of relevant training and the school maintains a record of all such training.

- The school implements in full the S.P.H.E. curriculum
- The school has commenced the process of implementing in full the *Wellbeing Programme* at Junior Cycle in accordance with the requirements of the DES.
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms and shower areas.
- The school is in the process of drafting a policy and clear procedures in respect of school outings
- The school has a Health and Safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has a Code of Conduct for all teaching and non-teaching personnel
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has an Additional Educational Needs policy
- The school will have an intimate care policy/plan in respect of students who require such care
- The school has in place a draft policy and procedures for the administration of medication to pupils
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a Code of Behaviour for pupils
- The school has in place an I.C.T. policy in respect of usage of I.C.T. by pupils
- The school has in place a mobile phone policy in respect of usage of mobile phones by pupils
- The school is reviewing its Critical Incident Management Plan in the light of the new guidelines
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations

* It should be noted that *risk* in the context of this risk assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition refers to neglect, physical, emotional or sexual abuse as set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*.

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 08/3/18.
It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed Paula Sweeney

Date 8/3/18

Chairperson, Board of Management

Signed Colm O'Leary

Date 8/3/18

Principal/Secretary to the Board of Management

A copy of this policy is available on request from the school office.