

20th May 2019

Dear Parents, Guardians,

As you are all too aware, the examination period is a stressful and challenging time for both those sitting their exams and their families. It is our aim to ensure that all students work in an atmosphere that is calm and stress free. To this end, I would like to draw your attention to the following to ensure that the exams run as smoothly as possible.

- The Code of Behaviour and College Rules apply during the exam period.
- Students are to wear their school uniform for Wednesday, Thursday, Friday of the first week. From Monday of the second week casual clothes are allowed.
- If at all possible, parents/guardians should collect students between exams. Students who are not collected between exams must remain on school grounds. The College will not be responsible for students who leave the school grounds at this time.

### **Transport**

- Students who usually travel on private buses should contact the bus company to make their own arrangements.
- School transport scheme buses are available during examinations.
- Buses arrive before the first examination and leave after the last examination of the day. Parents and students should be aware of the time their exams finish on a given day and make their own arrangements for collection.
- Parents collecting students should collect them at the front of the school as the exam centres are located at the back of the school.

### **Study**

- A study area will be provided for students between examinations.

### **Timetable**

- The timetable for the Junior Certificate is available on our website [colaisteanchroinaofa.com](http://colaisteanchroinaofa.com), on our twitter account @ccn\_school and on our facebook page. Please download it and stick it on the fridge!!

## Online Marking

- The State Examination Commission has informed schools that the following subjects will be marked online: Maths, Chemistry, Physics and Biology.
- This means that students should complete their responses in black or blue pen only. Gel pens should not be used. However, pencil may be used for completing diagrams and graphs. Students should complete their responses using the spaces provided on the examination paper/answer book to ensure that all their responses are captured in the scanning process. If students write outside of these areas, there is a risk that this will not be seen by examiners. Students who require supplementary paper will be required to record their question numbers on the right of the page margin on the supplementary answer sheet. These changes have been explained to students and the exam superintendents will explain them on the day also.

## Results

- The results will be available from the school from 9.00am on Tuesday 13<sup>th</sup> August. CAO round one offers will be issued to students by Friday 16<sup>th</sup> August.

During examination time the Principal/Deputy Principal/Examination Aide will provide assistance to students as required. We would like to wish all students the very best in the forthcoming exams. Eat well, study well and get plenty of sleep.

Le gach dea ghuí

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Colm O' Corcora.

Principal